



**18-Month Follow-Up  
SUMMARY REPORT**

**March 18, 2025**

**Bachelor of Health Science (Hons) and Bachelor of Health Science (Hons), Kinesiology**

**Dean: Dr. Carol D Rodgers**

Under Ontario Tech University's Institutional Quality Assurance Process (IQAP) and the Ontario Quality Assurance Framework (QAF), all programs are subject to a comprehensive review at least/at minimum every eight years to ensure that they continue to meet provincial quality assurance requirements and to support their ongoing rigour and coherence. Program reviews involve several stages, including:

1. A comprehensive and analytical self-study brief developed by members of the program under review.
2. A site visit by academic experts who are external to and arm's length from the program. The visit involves discussions with senior academic administrators, faculty, staff, and students.
3. Submission of an external reviewers' report including recommendations on ways the program may be improved based on a review of the program's self-study brief, discussions during the site visit and supporting material.
4. Internal responses to the external review and recommendations prepared separately by the Program and Dean.
5. Development of an Implementation Plan prepared by the Dean including resource requirements and a timeline for acting on and monitoring the implementation of the recommendations.

All programs that undergo a review must provide a report eighteen months after the completion of the review to gather information on the progress that has been made implementing the agreed upon plans for improvement.

In 2020-2022 a review was scheduled for the Bachelor of Health Science (Hons) and Bachelor of Health Science (Hons), Kinesiology, with a site visit on May 2 – 5, 2023. The program has submitted to the Provost's Office a report outlining the progress they have made relative to the implementation plan resulting from the review. A summary of this progress is provided on the following pages.

Implementation Plan Action Item(s) <i>(corresponding recommendation # from reviewers' report)</i>		Timeline	Status*	Comments from Dean
1.	Organize program specific focus groups with students to discuss program goals, strengths, and opportunities.	Discussion focus/questions to be developed Fall 2023 with focus groups to take place during Winter 2024.	In Progress – complete in Fall 2025	<p>The Kinesiology Director met with the executive of the Kinesiology Student Association to gain feedback and all four years of the program in fall 2024.</p> <p>The Undergraduate Associate Dean is hosting regular “town halls” to provide ongoing information to UG students and to gather program feedback [will be both in person and on-line]</p> <p>Dean/UG Associate Dean meet [approx.] monthly with Health Sciences Student Society reps. [ongoing since 2020]</p> <p>Fall 2025 organize two focus groups for health sciences students – Human Health Science, Public Health.</p>
2.	Organize program specific meetings with student services to discuss careers being pursued.	Fall 2023 meeting with Student Services with individual programs to discussing careers being pursued. Can occur at a regularly scheduled	In Progress – to be complete during 25/26 academic year	Winter 2025/Fall 2026 Identify contact person in Student Services and invite to an upcoming program meeting.

	<p>Develop and administer an exit survey.</p> <p>Arrange a meeting with Communications and Marketing, and Recruitment to discuss more inclusive marketing.</p>	<p>program meeting.</p> <p>Fall 2023/Winter 2024 develop survey with goal to administer to 2024 graduating class.</p> <p>Winter 2024</p>	<p>In progress</p> <p>Complete</p> <p>In progress</p>	<p>Awaited results of exit survey for BAHSc students before administering a similar type of survey. Results from BAHSc survey are informative and will contribute to success with BHSc program exit survey.</p> <p>Requested the use of Health Sciences and Medicine in all marketing materials [vs. Medicine and Health; Health and Medicine]. New materials now indicate Health Sciences and Medicine</p> <p>FHSc is a placement opportunity for students in Communications [FSSH] – will develop social marketing plan as part of experience. Will continue to offer this placement opportunity on an annual basis.</p>
3.	<p>Conduct Administrative Staff Review.</p> <p>Replace vacant BHSc and KIN positions</p> <p>Dean to discuss KIN faculty complement with Provost</p>	<p>Fall 2023</p> <p>Fall 2023/Winter 2024</p> <p>Fall 2025/Winter 2026</p>	<p>Complete</p> <p>Continuous</p> <p>Complete</p>	<p>Administrative staff review completed – positions formalization and filled.</p> <p>Faculty Hires – vacant KIN position – hire complete. BHSc – LTFM hired [and contract extended]; currently doing complement planning exercise to determine specifics around next FHSc hires [will include BHSc program]</p> <p>Specific assignment is to FHSc [not program specific – could make adjustment as per graduate program reviewers' recommendation]. Can adjust complement as needed [but need to ensure other areas are also resourced as required].</p>



\*Process Status Legend:

**Complete:** Accomplished action item; no further steps required.

**Continuous:** Initial action item complete but requires ongoing monitoring and/or enhancement.

**In Progress:** Progress on the action item has been initiated but is not complete at this time. Outline all steps taken in the comment's column.

**On Hold:** Unable to complete due to other dependent factor(s).

**Cancelled:** Item no longer relevant or resources unavailable.

This summary report will be sent for approval to the appropriate standing committee of Academic Council (USC or GSC), and will subsequently be reported to Academic Council. It will then be posted on the Ontario Tech corporate website.

**Next Scheduled Program Review:** 2028-2030